

**WEBER BASIN WATER CONSERVANCY DISTRICT  
BOARD OF TRUSTEES MEETING  
THURSDAY, DECEMBER 4, 2025, 9:00 A.M.  
DISTRICT HEADQUARTERS**

- 1) Welcome & Pledge of Allegiance .....Trustee Summers
- 2) Consideration of Approval of Minutes for Regular Board Meeting and  
Hearing on Petitions for Water Contracts held October 30, 2025,  
and Orientation Meeting held October 27, 2025 .....Trustee Summers
- 3) Consideration of Approval of October  
2025 Financial Report .....Trustee Buttschardt
- 4) Hearing on Petitions for Water Contracts and Consideration  
of Approval of Cancellations ..... Mgr. Searle

**A. DAVIS COUNTY:**

Cancellations of Water

1. Phillip D & Brecken R Taylor ..... 0.7 a.f. Proj.  
Layton (09-260-0044)

Transfers of Water

1. Farmington City ..... 1.1 a.f. Dist. 1  
Farmington (from 08-283-0002 to 675 N Innovator Drive)
2. Farmington City ..... 15.8 a.f Proj.  
Farmington (from 08-562-0123 to 08-060-0070)

**B. MORGAN COUNTY:**

Petitions for New Water

1. Highlands Water Company ..... 7.0 a.f. Dist. 4  
Mountain Green (within water company service area)
2. Highlands Water Company ..... 14.5 a.f. Dist. 4  
Mountain Green (within water company service area)

**C. SUMMIT COUNTY:**

Petitions for New Water

1. Dianne Roberts, Mathew Wilde, & Wilde Trusts ..... 0.65 a.f. Dist. 4  
4 Miles NW of Smith & Morehouse (CD-683-B)
- 5) Water Supply Report .....Mgr. Olsen

**Page 2 – DECEMBER 4, 2025, AGENDA**

- 6) Consideration of Approval of Contractor Selection for the Secondary Large Meter Project .....and AGM Nelson Gen. Mgr. Paxman
- 7) Consideration of Approval of the Purchase of 42” HDPE for the Layton Canal Piping Project .....and AGM Nelson Gen. Mgr. Paxman
- 8) Consideration of Approval of the Purchase of Large Diameter Secondary Meters .....and AGM Nelson Gen. Mgr. Paxman
- 9) Consideration of Approval of the Purchase of New Heavy Equipment Excavator .....and Mgr. Sorensen Gen. Mgr. Paxman
- 10) Consideration of Approval of the Purchase of New Heavy Equipment Dump Truck .....and Mgr. Sorensen Gen. Mgr. Paxman
- 11) Consideration of Approval of Consultant Selection for Tiered Water Rate Structure ..... and AGM Parry Gen. Mgr. Paxman
- 12) Consideration of Approval of the Millard County Natural Gas Power Contract and Resolution with UAMPS ..... and AGM Hess Gen. Mgr. Paxman
- 13) General Manager’s Report.....Gen. Mgr. Paxman
- 14) Other Business
- 15) Closed Session: Discussion on Purchase of Water, Possible Litigation, and Property Purchase

**MINUTES OF A REGULAR MEETING OF THE WEBER BASIN WATER  
CONSERVANCY DISTRICT BOARD OF TRUSTEES HELD THURSDAY,  
DECEMBER 4, 2025, 9:00 A.M., AT DISTRICT HEADQUARTERS**

Present:

Trustee Jared Andersen  
Trustee Mark D. Anderson  
Trustee Kym O. Buttschardt - telephonic  
Trustee Gage Froerer  
Trustee Scott K. Jenkins  
Trustee Bob Stevenson  
Trustee Paul C. Summers

Excused:

Chair Angie Osguthorpe  
Trustee Christopher F. Robinson

Scott W. Paxman, General Manager/CEO  
Mike Malmborg, Legal Counsel  
Jody Williams, Legal Counsel

Brittney Bateman, Economics Planning Coordinator  
Calysta Bravo, Mgr. of Finance  
Greg Pierce, Mgr. of Strategic Initiatives  
Darren Hess, Assistant General Manager  
Josh Hogge, Mgr. of M&I  
Brad Nelson, Assistant General Manager  
Riley Olsen, Mgr. of Water Supply & Power  
Jon Mr. Osborne, Assistant General Manager  
Kendall Searle, Mgr. of Administration

Ben Kirk, BOR  
Ken Walker, HDR

**I**

**WELCOME & PLEDGE OF ALLEGIANCE**

In the absence of Chair Osguthorpe, acting Chair Trustee Summers welcomed all in attendance and excused Chair Osguthorpe and Trustee Robinson. He then led the group as they recited the Pledge of Allegiance.

**II**

**APPROVAL OF MINUTES**

Chair Osguthorpe presented minutes of the regular board meeting, hearing on petitions for water contracts and public hearing held October 30, 2025, and orientation meeting held October 27, 2025 for review and approval. There were no additions or corrections. Motion was made by Trustee M. Anderson, seconded by Trustee Jenkins and passed unanimously, approving the minutes.

**III**

**CONSIDERATION OF APPROVAL OF OCTOBER 2025  
FINANCIAL REPORT**

Trustee Summers invited Mgr. Bravo to begin the review of the October 2025 financial report. Mgr. Bravo reviewed revenues and expenses in detail. She reviewed the sources and uses and the O&M report and provided explanations for any costs that exceeded its year-to-date budgeted amount. Mgr. Bravo stated each category is right on track with the annual budget.

Mgr. Bravo then answered questions from the board.

Trustee Summers acknowledged a motion made by Trustee Buttschardt, seconded by Trustee Froerer, and all were in favor of accepting the October 2025 financial report as presented.

**IV  
CONSIDERATION OF CANCELLATIONS OF WATER**

Mgr. Searle presented the following water cancellations.

**A. DAVIS COUNTY:**

- 1. Phillip D & Brecken R Taylor .....0.7 a.f. Project Layton (09-260-0044)

Mgr. Searle explained this cancellation in Davis County is for property just west of Hobbs Reservoir. He stated secondary water lines were never installed by the developer, but an allocation was secured to the property. The customer requested cancellation as they cannot use the water.

Motion was made by Trustee J. Andersen, seconded by Trustee M. Anderson and passed unanimously, approving the cancellation contract in Davis County outlined above and adopting the following resolution.

**RESOLUTION**

BE IT AND IT IS HEREBY RESOLVED by the Board of Trustees of the Weber Basin Water Conservancy District that the Chair and General Manager of said District be and they are hereby authorized and empowered to execute on behalf of said District cancellation petitions for the following, on the terms and conditions contained in the form of agreement presented to and considered at this meeting.

- 1. Phillip D & Brecken R Taylor .....0.7 a.f. Project

**V  
CONSIDERATION OF TRANSFERS OF WATER**

Mgr. Searle presented the following water transfer contracts.

**A. DAVIS COUNTY**

- 1. Farmington City ..... 1.1 a.f. Dist. 1  
Farmington (from 08-283-0002 to 675 N Innovator Drive)
- 2. Farmington City ..... 15.8 a.f Proj.  
Farmington (from 08-562-0123 to 08-060-0070)

Mgr. Searle said both transfers are for Farmington City. He said the first transfer is water from a park with excess water to another city location that requires an allocation. He said the second transfer involves property that will be used for the West Davis Corridor. Mgr. Searle explained the water will not be needed on the road parcel and is being moved to a planned city park area.

Mgr. Searle said the transfers meet our policy and both were advertised with no protest or comments received, and District staff recommends approval.

Motion was made by Trustee J. Andersen, seconded by Trustee M. Anderson, and the vote was unanimous, approving the transfers and adopting the following resolution.

**RESOLUTION**

WHEREAS, pursuant to a petition filed by Farmington City, there has been allocated 7.5 acre-feet of District 1 and Project water to the following described lands in Davis County, Utah, to wit:

**Farmington City, 08-283-0002 7.5 AF Proj & Dist 1**

ALL OF PARCEL A, SHEPARD CREEK SOUTHWEST SUBDIVISION, A PLANNED UNIT DEVELOPMENT. CONT. 2.483 ACRES

And the orders so allocating the said water have been recorded in the office of the County Recorder of Davis County, as indicated on the foregoing property descriptions.

WHEREAS, the owners of the said lands have now made application to the District for the transfer of 1.1 acre-feet of water to be allotted from the lands above described to the following described lands in Davis County, Utah:

**Farmington City, 675 N Innovator Drive 1.1 AF Dist 1**

675 N INNOVATOR DRIVE, Farmington, UT 84025

WHEREAS, after due consideration, it is the determination of the Board of Trustees that it is in the best interest of the District that such application for transfer be approved and granted and that 1.1 acre-feet of water above referred to be transferred as per above described lands.

NOW, THEREFORE, be it resolved and ordered by the Board of Trustees of Weber Basin Water Conservancy District as follows:

1. That the application for transfer of 1.1 acre-feet of water from the lands first above described to lands last above described, be and the same is hereby approved and granted, and the 1.1 acre-feet of water is hereby so transferred.
2. That the Chair of the District is hereby authorized and empowered in the name of the District and on its behalf to execute a formal order granting such application for transfer and so transferring the said water.
3. That the General Manager/CEO of the District is directed to cause a fully executed copy of such order to which shall be appended a copy of the application for transfer upon which the order is made to be recorded in the office of the County Recorder of the county in which the lands to which the water is transferred are located.

RESOLUTION

WHEREAS, pursuant to a petition filed by Farmington City, there has been allocated 15.8 acre-feet of Project water to the following described lands in Davis County, Utah, to wit:

**Farmington City, 08-562-0123 15.8 AF Proj**

MADE FOR TAXING PURPOSES.) LESS & EXCEPT THAT PPTY CONV IN QC DEED RECORDED 08/12/2024 AS E# 3582759 BK 8561 PG 94 DESC AS FOLLOWS: A TRACT OF LAND SIT IN THE SW 1/4 NW 1/4 OF SEC 25- T3N-R1 W, SLB&M. THE BNDRY OF SD TRACT OF LAND ARE DESC AS FOLLOWS: BEG AT THE INTERSECTION OF THE N'L Y BNDRY LINE OF SD TRACT & THE NE'L Y R/W LINE OF 1100 WEST STR, WH PT IS 2636.12 FT S  $\square$ 9"55'05" W ALG THE SEC LINE & 2133.03 FT S 00"04'55" E & 38.08 FT S 89"48'28" E FR THE N 1/4 COR OF so-SEC 25; & RUN TH S 89"48'28" E 646.52 FT ALG SD N'LY BNDRY LINE TO THE W'L Y BNDRY LINE OF FARMINGTON PARK SUB PHASE 3; TH S 00"19'00" E 301.93 FT ALG SD W'L Y SUB BNDRY LINE TO SD NE'LY R/W LINE; TH ALG SD NE'LY R/W LINE THE FOLLOWING THREE (3) COURSES & DISTANCES: (1) N 72"33'50" W 472.26 FT; (2) TH N 56"41'21" W 115.75 FT TO A PT OF CURVATURE OF A CURVE TO THE RIGHT WITH A RADIUS OF 365.50 FT; (3) TH NW'LY ALG SD CURVE WITH AN ARC LENGTH OF 142.27 FT, CHORD BEARS N 45"32'19" W 141.37 FT TO THE POB. (NOTE: ROTATE ABOVE BEARINGS 00"21'02" CLOCKWISE TO EQUAL NAD83 HWY BEARINGS OF PROJECT NO S-R199(229)). CONT. 2.812 ACRES. TOTAL ACREAGE 7.810 ACRES

And the orders so allocating the said water have been recorded in the office of the County Recorder of Davis County, as indicated on the foregoing property descriptions.

WHEREAS, the owners of the said lands have now made application to the District for the transfer of 15.8 acre-feet of water to be allotted from the lands above described to the following described lands in Davis County, Utah:

**Farmington City, 08-060-0070 15.8 AF Proj**

PART OF THE SE 1/4 OF SEC 14-T3N-R1W, SLB&M, MORE PART'LY DESC AS FOLLOWS: BEG AT A PT S 89°45'48" W 1404.80 FT ALG THE S LINE OF SD SEC 14 & N 00°14'12" W 115.75 FT & N 89°51'07" W, A DIST OF 26.84 FT FR THE SE 1/4 COR OF SD SEC 14; TH N 00°01'51" E, A DIST OF 556.29 FT TO THE N'LY LINE OF SD ENTIRE TRACT & W LINE OF PARCEL 08-060-0051; TH S 89°40'15" W 906.78 FT ALG THE N'LY LINE TO THE NE'LY LINE OF ENTIRE TRACT OF PPTY CONV AS R/W DEDICATION FOR A ROADWAY TO BE KNOWN AS "COMMERCE DRIVE" IN CORRECTIVE QC DEED RECORDED 01/11/2023 AS E# 3513917 BK 8170 PG 128-130; & RUN ALG SD E'LY LINE S 52°50'09" W 77.23 FT; TH S 01°13'36" E 23.38 FT; TH S 36°29'39" E 595.19 FT TO THE S'LY LINE OF SD ENTIRE TRACT; TH S 89°42'10" E 613.40 FT, M/L, TO THE POB. (ROTATE 0°20'28" CLOCKWISE FOR NAD83 SPC, UTAH NORTH) CONT. 10.262 ACRES (NOTE: THIS REMAINING LEGAL WAS WRITTEN IN THE DAVIS COUNTY RECORDER'S OFFICE FOR I.D. PURPOSES. IT DOES NOT REFLECT A SURVEY OF THE PROPERTY.)

WHEREAS, after due consideration, it is the determination of the Board of Trustees that it is in the best interest of the District that such application for transfer be approved and granted and that 15.8 acre-feet of water above referred to be transferred as per above described lands.

NOW, THEREFORE, be it resolved and ordered by the Board of Trustees of Weber Basin Water Conservancy District as follows:

1. That the application for transfer of 15.8 acre-feet of water from the lands first above described to lands last above described, be and the same is hereby approved and granted, and the 15.8 acre-feet of water is hereby so transferred.
2. That the Chair of the District is hereby authorized and empowered in the name of the District and on its behalf to execute a formal order granting such application for transfer and so transferring the said water.
3. That the General Manager/CEO of the District is directed to cause a fully executed copy of such order to which shall be appended a copy of the application for transfer upon which the order is made to be recorded in the office of the County Recorder of the county in which the lands to which the water is transferred are located.

**VI  
CONSIDERATION OF APPROVAL OF CONTRACTS FOR UNTREATED WATER**

Mgr. Searle presented the following replacement water contracts for approval:

**A. MORGAN COUNTY**

- 1) Highlands Water Company..... 7.0 a.f. Dist 4  
Mountain Green (within service area)
- 2) Highlands Water Company..... 14.5 a.f. Dist 4  
Mountain Green (within service area)

Mgr. Searle explained the two Morgan County contracts are both for Highlands Water Company. He said Highlands is purchasing water to service two separate developments. Mgr. Searle said these contracts are both for the development of flex units in Mountain Green and meet our efficiency standards. He then recommended approval.

Motion was made by Trustee J. Andersen, seconded by Trustee M. Anderson and the motion passed unanimously to approve the water contracts with Highlands Water Company and adopting the following resolution.

**RESOLUTION**

BE IT AND IT IS HEREBY RESOLVED by the Board of Trustees of the Weber Basin Water Conservancy District that the Chair and the General Manager of said District be and they are hereby authorized and empowered to execute on behalf of said District a water contract with Highlands Water Company, on the terms and conditions contained in the form of agreement presented to and considered at this meeting.

- 1) Highlands Water Company..... 7.0 a.f. Dist 4
- 2) Highlands Water Company..... 14.5 a.f. Dist 4

**VII  
WATER SUPPLY REPORT**

Chair Osguthorpe invited Mgr. Olsen to present. Mgr. Olsen presented the following reservoir content data:

<u>RESERVOIR</u>	<u>TOTAL CAPACITY</u>	<u>DISTRICT CAPACITY</u>	<u>ACCRUED TO DATE</u>	<u>% OF DIST CAPACITY</u>	<u>HISTORICAL RESERVOIR CONT.</u>	
					<u>AS OF 11/18/24</u>	<u>AS OF 11/27/23</u>
CAUSEY	7,870	6,870	3,237	47%	2,705	2,518
E CANYON	51,200	20,110	16,538	82	34,170	40,050
ECHO	73,940	6,357	23,027	362	46,720	67,730
LOST CRK	22,510	20,010	10,200	51	12,480	14,510
PINEVIEW	110,150	66,228	38,912	59	73,020	84,100
SMITH-M	8,351	6,560	3,914	60	3,947	4,073
WANSHIP	62,120	60,000	30,240	50	32,480	43,570
WILLARD	<u>247,302</u>	<u>222,273</u>	<u>85,621</u>	<u>39</u>	<u>170,439</u>	<u>184,527</u>
<b>TOTAL</b>	<b>583,443</b>	<b>408,408</b>	<b>211,689</b>	<b>52%</b>	<b>375,961</b>	<b>441,078</b>

Percent of District upstream storage is 68%.

Mgr. Olsen said the total District capacity is 52% and presented slides showing the Ogden River and Weber River storage. He reviewed the storage in each District reservoir showing a trend of most reservoirs being near the 5-year average, excepting Willard Bay which, due to the siphon replacement project, is lower. Mgr. Olsen said Willard is holding steady with the only deliveries being to Compass Minerals and the Herold Crane Waterfowl Management area.

Mgr. Olsen shared a snow water equivalent chart showing the current trend very low at 38% of the median. He then shared a precipitation chart, showing very near average for the time of year. Mgr. Olsen then shared the soil moisture chart and stated we are looking great for the beginning of the water year. He said this really puts us in a great position for spring runoff efficiency.

Mgr. Olsen showed the current elevation of Great Salt Lake. He stated the lake is currently at an elevation of 4,191.3 feet. He stated this year’s peak was in April at an elevation of 4,193.6 feet.

Mgr. Olsen shared the weather forecasts for the following month with monthly temperatures looking to be higher than average and precipitation showing higher than normal chances for the coming weeks.

**VIII  
CONSIDERATION OF APPROVAL OF CONTRACTOR SELECTION FOR THE  
SECONDARY LARGE METER PROJECT**

Mgr. McFarland was invited to present. He said as we continue the secondary metering, we are looking to complete some of the larger connections with this project. He said this will involve

installation of 269 meters ranging in size from 1.5” to 6” meters. He stated most installs are the 1.5” to 2” but there are some 4” and 6” connections that must be completed for HOAs, golf courses, and a few parks. Mgr. McFarland said most are in the South Ogden area, however there are some in Layton and South Davis. He said project completion will be in November of 2026.

Mgr. McFarland said the request for bids had three responses and the bidders were Yard Masters, Ormond Construction Inc, and Smooth Stone Construction. He stated Smooth Stone Construction was the apparent low bidder, and they have adequate experience qualifying them for the project. Mgr. McFarland told the board that the Smooth Stone references were checked and there was a meeting with Smooth Stone to ensure the bid covered the scope of work. He then recommended approval to award a contract.

Motion was made by Trustee Jenkins, seconded by Trustee M. Anderson, and the motion passed unanimously, awarding the secondary large meter project to Smooth Stone Construction and adopting the following resolution.

**RESOLUTION**

BE IT AND IT IS HEREBY RESOLVED by the Board of Trustees of the Weber Basin Water Conservancy District that the Chair and the General Manager/CEO of said District be and they are hereby authorized and empowered to execute on behalf of said District approval to award a contract to Smooth Stone Construction for the Secondary Large Meter Project in the amount of \$2,101,155.00 on the terms and conditions presented to and considered at this meeting.

**IX**

**CONSIDERATION OF APPROVAL OF THE PURCHASE OF  
42” HDPE FOR THE LAYTON CANAL PIPING PROJECT**

AGM Nelson stated this project came about as a result of the West Davis Corridor. He said UDOT acquired a large allocation of District water on lands used for the corridor and started feeding it through the Layton Canal. He said this caused some concern from Syracuse City as the current downstream demands from 2700 South exceed the capacity of the existing 27” pipe. AGM Nelson said upgrading this section to 42” HDPE enables future deliveries, so the District is looking to upsize.

AGM Nelson said it is expected that the upgrade be complete for the 2026 irrigation season with water flowing no later than May 15, 2026. He said project design is near complete, and the project will be advertised mid-December and brought before the board for approval at the January 2026 board meeting.

AGM Nelson explained that typically the District would award the contract and the contractor would procure the materials, however HDPE currently has a long lead time. Because of this, the District would like to expedite the purchase to have the materials on site by February to begin the project.

AGM Nelson said this project requires the pre-purchase of 4,400 linear feet of 42” HDPE pipe and an RFP for pipe martial closed on December 1, 2025. He stated of the four suppliers that responded, Core and Main had the best price with the guaranteed timeline.

AGM Nelson then answered questions from the board. Once all questions were answered he recommended approval of the purchase.

Motion was made by Trustee Froerer, seconded by Trustee Stevenson, and the motion passed unanimously, approving the pre-purchase award to Core and Main for 4,400 linear feet of 42” HDPE DR32.5 pipe and adopting the following resolution.

RESOLUTION

BE IT AND IT IS HEREBY RESOLVED by the Board of Trustees of the Weber Basin Water Conservancy District that the Chair and the General Manager/CEO of said District be and they are hereby authorized and empowered to execute on behalf of said District approval of the pipe pre-purchase award to Core and Main for 4,400 linear feet of 42” HDPE DR32.5 pipe in the amount of \$301,444.00 on the terms and conditions presented to and considered at this meeting.

X

**CONSIDERATION OF APPROVAL OF THE PURCHASE OF  
LARGE DIAMETER SECONDARY METERS**

AGM Nelson reminded the board of the previously approved Secondary Large Meter Project that Mgr. McFarland just took before the board. He said the District must procure the meters for that project.

AGM Nelson said the District received quotes on two meters, Sensus Cordonel and Honeywell evoQ4. He said Cordonel is a new meter that meets the District’s standards and has a 20-year battery life verses the 10-year life of the evoQ4 meter. AGM Nelson stated the Sensus Cordonel quote came back less than the evoQ4 quote.

Once discussion ceased, motion was made by Trustee Stevenson, seconded by Trustee J. Andersen and passed unanimously, approving the purchase of the Sensus Cordonel meters in the amount of \$621,836.02 from Mountainland Supply Company and adopting the following resolution.

RESOLUTION

BE IT AND IT IS HEREBY RESOLVED by the Board of Trustees of the Weber Basin Water Conservancy District that the Chair and the General Manager/CEO of said District be and they are hereby authorized and empowered to execute on behalf of said District approval to purchase Sensus Cordonel meters for \$621,836.02 from Mountainland Supply Company on the terms and conditions presented to and considered at this meeting.

XI

**CONSIDERATION OF APPROVAL OF PURCHASE OF  
NEW HEAVY EQUIPMENT EXCAVATOR**

In the absence of Mgr. Sorensen, AGM Nelson continued to present. AGM Nelson said this purchase is part of an ongoing effort to replace old and failing equipment in our fleet, and the excavator is used for both routine and emergency work. He said this excavator has an option for a graptor style hydraulic bucket instead of the progressive link thumb which allows for more precise excavation.

AGM Nelson explained the purchase price, based on Sourcewell, is 45% off the list price. He said the comparable CAT 235 machine quoted \$275,900 on the state contract. AGM Nelson then recommended approval to purchase the new Volvo Excavator for \$269,228.00 with the option to upgrade to the graptor hydraulic bucket for an additional \$23,833.00.

Motion to approve was made by Trustee J. Andersen, seconded by Trustee Stevenson, and passed unanimously approving the purchase of the Volvo Excavator for the purchase price of \$269,228.00 with the option of upgrading to the graptor bucket for \$23,833.00 and adopting the following resolution.

RESOLUTION

BE IT AND IT IS HEREBY RESOLVED by the Board of Trustees of the Weber Basin Water Conservancy District that the Chair and General Manager of said District be, and they are hereby, authorized and empowered to execute on behalf of said District approval to purchase the new Volvo Excavator with the graptor hydraulic bucket for a total of \$293,061.00 on the terms and conditions the terms and conditions presented to and considered at this meeting.

**XII**

**CONSIDERATION OF APPROVAL OF PURCHASE OF  
NEW HEAVY EQUIPMENT DUMP TRUCK**

AGM Nelson stated that this is another purchase that is part of an ongoing effort to replace old and failing equipment in our fleet. He said the dump trucks are used for everyday operations, and this purchase will be the fifth truck of its kind in our fleet, replacing a 2010 Mack. AGM Nelson said these trucks have automatic transmission, so they are easily operated by our junior employees.

AGM Nelson said as per Trustee Jenkins's counsel the District explored options other than the state contract and found a Peterbilt 567. He said the price quoted from Kenworth on the state contract is \$232,190.00 and the Peterbilt quote is \$230,236.00. He then recommended approval.

Motion to approve was made by Trustee Jenkins, seconded by Trustee Stevenson, and passed unanimously approving the purchase of the new Peterbilt 567 Dump Truck for \$230,236.00 and adopting the following resolution.

RESOLUTION

BE IT AND IT IS HEREBY RESOLVED by the Board of Trustees of the Weber Basin Water Conservancy District that the Chair and General Manager of said District be, and they are hereby, authorized and empowered to execute on behalf of said District approval to purchase the new Peterbilt 567 Dump Truck for a total of \$230,236.00 on the terms and conditions the terms and conditions presented to and considered at this meeting.

**XIII**

**CONSIDERATION OF APPROVAL OF CONSULTANT SELECTION  
FOR TIERED WATER RATE STRUCTURE**

AGM Parry said this is something the District has been studying and evaluating for the past decade. He said as we have been putting meters in the ground, we knew the next logical step would be billing based off usage. AGM Parry said this is the next step in formalizing and executing what we have planned over the years.

AGM Parry then gave background that has led the District up to this point. He said to date the District has 18,500 meters in the ground, around 22,000 connections total, and the metering should be completed by the end of 2026. He said in 2022 HB 242 was passed which requires all secondary connections be metered by 2030. AGM Parry said the District is aggressively pursuing completion of our secondary metering by 2026 due to state and federal funds available for metering efforts ending in 2026. He then stated HB 274 passed in 2024 and requires tiered conservation rate billing by July 1, 2030.

Gen. Mgr. Paxman said many irrigation companies are looking to our District for guidance on making this billing transition. He said this study will be a regional benefit to help companies explore those billing options. AGM Parry said he has had many conversations with irrigation companies hoping to make this a team effort, getting everyone on the same page if possible.

AGM Parry explained the 22,000 secondary water connections are made up of residential, commercial, and industrial users. These different users will be factored into the tiered billing

adding to the complexity of the structure. He reminded the board that the District historically bills for secondary water through the property tax statements, excepting a few contracts that are billed directly. AGM Parry said this is a significant shift in how we have billed, and it is worth noting that the revenues that the District brought in for secondary water sales in 2025 was about \$7M. He said one of the things we must be very cognizant of during this process is how we structure the tiered billing that limits staff time commitments. AGM Parry said we will closely consider effects to staff in all departments looking to be as efficient as possible considering overall impact to District wide operations.

AGM Parry then shared the goals and objectives of this tiered billing structure effort which included revenue stability, conservation, and equity. He said we will also look to gain public and stakeholder acceptance, as well as long-term water supply sustainability. AGM Parry said we will look to have a manageable transition, minimize staff impacts, and to comply with state law.

AGM Parry said some of the challenges we foresee are lot size variability, mixed customer classes, cross connections, revenue instability, public resistance, historic sample size, changing allocation volumes, and impact fees and water exactions.

AGM Parry answered questions from the board and discussion continued.

AGM Parry said the District issued a Request for Statements of Qualifications (RFSQ) on September 11, 2025 for this study. He said the deadline for submittal was November 6, 2025, and there were five submittals. Through evaluation from an internal committee, HDR was identified as a firm that was fully capable and qualified to engage in this level of effort for the scope of the study. AGM Parry said HDR is a national firm that has a strong presence in Utah, and they will offer a valuable perspective of what is happening in other areas in the nation. He said we are excited to have that level of quality and expertise to employ in this 18-month process where we will be engaging in data collection and analysis, establishing the rate structure goals with conservation and revenue in mind, and facilitating robust conversations with the public and other stakeholders.

AGM Parry said findings will be presented to the board regularly with updates during the process. He invited the board to offer suggestions and feedback on what the goals should be during those updates.

AGM Parry answered more questions from the board, then recommended approval of execution of an agreement with HDR for the Tiered Water Rate Structure Study.

Much discussion continued and more questions were answered. After discussion ceased, motion was made by Trustee Stevenson, seconded by Trustee M. Anderson, and the motion passed unanimously, approving the execution of agreement with HDR for the Tiered Water Rate Structure Study at a not to exceed cost of \$483,267.00 and adopting the following resolution.

#### **RESOLUTION**

BE IT AND IT IS HEREBY RESOLVED by the Board of Trustees of the Weber Basin Water Conservancy District that the Chair and the General Manager/CEO of said District be and they are hereby authorized and empowered to execute on behalf of said District approval of an agreement with HDR for the Tiered Water Rate Structure Study at a not to exceed cost of \$483,267.00 on the terms and conditions presented to and considered at this meeting.

#### **XIV**

#### **CONSIDERATION OF APPROVAL OF THE MILLARD COUNTY NATURAL GAS POWER CONTRACT AND RESOLUTION WITH UAMPS**

Gen. Mgr. Paxman explained the UAMPS agenda item will be tabled for a later meeting.

**XV  
GENERAL MANAGER’S REPORT**

Gen. Mgr. Paxman gave an update on the Willard Bay project. He said 90% of the clay core of the dam is installed, and they are now working on the filters and liner being installed on the upstream face of the clay core. Gen. Mgr. Paxman said the rest of the month will be spent bringing up the zone 2 material and anticipated completion is early January. He explained this timeframe is dependent on weather, but it looks promising.

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Gen. Mgr. Paxman said the annual meeting will take place January 29, 2026 at our next scheduled board meeting. He said this is when the board gets reorganized, but the new members will not join until the February meeting. Gen. Mgr. Paxman said the three new board members were appointed and confirmed by the Senate. He said Tom Day will represent Davis County, and he is a local vegetable farmer in the area. Gen. Mgr. Paxman said he has served with Tom on the Davis & Weber Counties Canal Company board for many years and he is an outstanding man. Gen. Mgr. Paxman said Morgan County will be represented by Logan Wilde who has been a County Commissioner, a local legislative representative, a commissioner of agriculture, and is very involved and knowledgeable. Gen. Mgr. Paxman said Julie Snowball will represent Weber County, and she just recently retired from Weber State University and has some farm experience as well. He said she is very involved with Hill Air Force Base and we are excited to have her join the board.

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Gen. Mgr. Paxman said ham and cheese will be delivered mid-December this year so to be expecting that in the weeks to come.

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Gen. Mgr. Paxman said legislature is picking up with many draft bills. He said we have been pulled in for about half-a-dozen bills to work on with legislators, so we are keeping busy already.

**XVI  
CLOSED SESSION TO DISCUSS PURCHASE OF WATER,  
POSSIBLE LITIGATION, AND PROPERTY PURCHASE**

Motion was made by Trustee Jenkins, seconded by Trustee M. Anderson and passed unanimously which closed the public meeting and moved into a closed session.

**XVII  
RESULTS OF CLOSED SESSION**

Motion was made by Trustee Stevenson, seconded by Trustee J. Andersen and it was unanimous which adjourned closed session and returned to the public meeting.

Trustee Jenkins motioned for approval to continue with negotiations as discussed. Trustee Froerer seconded the motion, and it passed unanimously, giving District staff direction to proceed with negotiations as discussed in closed session.

**XVIII  
ADJOURNMENT**

There being no further business for discussion, meeting adjourned at 10:48 a.m.

Respectfully submitted,



Scott W. Paxman, General Manager/ CEO

**The Board of Trustees of the Weber Basin Water Conservancy District, Utah, met in public session December 4, 2025, at 9:00 a.m., at District headquarters, Layton, Utah. Meeting was called to order by Chair Angie Osguthorpe. On roll call the following members were found to be present:**

Present:

Trustee Jared Andersen  
Trustee Mark D. Anderson  
Trustee Kym O. Buttschardt - telephonic  
Trustee Gage Froerer  
Trustee Scott K. Jenkins  
Trustee Bob Stevenson  
Trustee Paul C. Summers

Excused:

Chair Angie Osguthorpe  
Trustee Christopher F. Robinson

Scott W. Paxman, General Manager/CEO  
Mike Malmborg, Legal Counsel  
Jody Williams, Legal Counsel

Brittney Bateman, Economics Planning Coordinator  
Calysta Bravo, Mgr. of Finance  
Greg Pierce, Mgr. of Strategic Initiatives  
Darren Hess, Assistant General Manager  
Josh Hogge, Mgr. of M&I  
Brad Nelson, Assistant General Manager  
Riley Olsen, Mgr. of Water Supply & Power  
Jon Mr. Osborne, Assistant General Manager  
Kendall Searle, Mgr. of Administration

Ben Kirk, BOR  
Ken Walker, HDR

Mgr. Searle stated the meeting was being held pursuant to notice to the public, duly published as required by law, for the purpose of permitting all interested persons to show cause why the respective petitions for water contracts of the individuals as set forth in the notice, copies of which are attached hereto and incorporated by reference as a part of these minutes, for the allotment of water to lands in Summit County, Utah, by the Weber Basin Water Conservancy District, should not be granted.

Mgr. Searle reported there have been no written objections filed against the foregoing petitions and asked for any other objections to be presented at this time. No objections were received.

Thereupon the following resolution was presented and read:

**RESOLUTION GRANTING PETITIONS FOR THE ALLOTMENT  
OF WATER BY WEBER BASIN WATER CONSERVANCY DISTRICT**

WHEREAS, acting pursuant to Section 73-9-19, Utah Code Annotated, 1953, as amended, there have been filed in the office of the Weber Basin Water Conservancy District, the following petitions for water contracts requesting the allotment of Weber Basin water annually, pursuant to the terms and conditions set forth in said petition:

**A. SUMMIT COUNTY:**

- 1) Dianne Roberts, Mathew Wilde, & Wilde Trusts.....0.65 a.f. Dist 4  
4 Miles NW of Smith & Morehouse (CD-683-B)

**Page 2 – Petitions for Water Contracts Hearing – December 4, 2025**

Whereas after the filing of said petitions, it was determined to hold a public hearing on same in the office of the Board of Trustees of the District, and the General Manager of the District caused due and proper notice of the holding of such hearing to be posted to the Utah Public Notice Website on November 19, 2025, which notice advised all interested persons of the holding of such hearing and of their right to present objections in writing showing cause why such petitions should not be granted, and

WHEREAS, at the hour and place named in said notice, or at a subsequent meeting adjourned there from, the Board of Trustees of the District has met in public session and has heard all persons desiring to be heard and written or other objections having been presented, and

WHEREAS, after due consideration, it is the determination of the Board of Trustees that it is for the best interest of the District that such petitions should be granted.

NOW, THEREFORE, be it Resolved and Ordered by the Board of Trustees of the Weber Basin Water Conservancy District, as follows:

Section 1. That it is hereby determined to be in the best interest of the Weber Basin Water Conservancy District, that such petitions be granted.

Section 2. That said petitions are hereby granted and amounts of water in acre-feet are hereby allotted to the respective petitioners for the lands for which the same is petitioned, all as above set out.

Section 3. That the Chair of the District is hereby authorized and directed in the name of the District and on its behalf to execute formal orders granting said petitions allotting water to lands therein described, upon the terms, at the rates, and payable in the manner as in said petitions set forth and the General Manager/Secretary of the District is authorized and directed to attest said order.

Section 4. The Secretary of the Board of Trustees on its behalf, is directed to cause a fully executed copy of said order, to which shall be attached a copy of the petitions upon which the order is made, to be recorded in the office of the respective County Recorder.

After consideration of the resolution and order, motion was made by Trustee J. Andersen, seconded by Trustee M. Anderson and passed unanimously, approving petitions for water contracts in Summit County and adopting the foregoing resolution.

Approved and adopted December 4, 2025.

  
Angie Osguthorpe, Chair

ATTEST:



Scott W. Paxman, General Manager/ CEO

(SEAL)

**MINUTES OF AN ORIENTATION MEETING OF THE WEBER BASIN WATER  
CONSERVANCY DISTRICT BOARD OF TRUSTEES HELD MONDAY,  
DECEMBER 1, 2025, 9:00 A.M., AT DISTRICT HEADQUARTERS**

Present:

Chair Angie Osguthorpe  
Trustee Mark D. Anderson  
Trustee Kym O. Buttschardt  
Trustee Gage Froerer  
Trustee Scott K. Jenkins  
Trustee Bob Stevenson

Excused:

Trustee Jared Andersen  
Trustee Christopher F. Robinson  
Trustee Paul C. Summers

Scott W. Paxman, General Manager/CEO

Brittney Bateman, Economics Planning Coordinator  
Calysta Bravo, Mgr. of Finance  
Vince Hamilton, Senior Engineer  
Darren Hess, Assistant General Manager  
Brad Nelson, Assistant General Manager  
Jon Mr. Osborne, Assistant General Manager  
Kendall Searle, Mgr. of Administration

Jeremy Williams, Hazen  
Parry Osborne, Hazen

**I**

**WEBER WEST WATER TREATMENT PLANT UPDATE**

Gen. Mgr. Paxman thanked the trustees for their attendance and invited the Hazen representatives to give an update on the Weber West Treatment Plant.

Mr. Williams began by thanking District staff including Scott, Darren, Shane, Josh, Vince and others. He said he appreciates the collaborative culture at the District and the amazing leadership.

Mr. Williams continued with the project history and background. He said for the reuse portion, the Title XVI Feasibility Study was submitted and recommend to Congress in 2019, and this has been updated and resubmitted with the current scope this past May. Mr. Williams said on the treatment portion of the project, the recent supply and demand study shaped and defined “best-value” for the project.

Gen. Mgr. Paxman said the District was previously approved for the Title XVI grant for \$14M for the reuse portion of the treatment plant. He explained through this grant, BOR will pay up to 25% of the project cost, and this project has expanded significantly from when it started in 2019, that the 25% portion has increased and we have reapplied to increase the funding. Mr. Williams also mentioned that the cap on this loan amount has increased to \$40M and that is what we are asking for with the update. He said we are also chasing other grants for \$25M on the treatment portion.

Mr. Williams continued to update the board on the history and background of the project including the acquisition of a Construction Manager at Risk (CMAR). He said PCL Construction is the CMAR contractor that was awarded this project. Mr. Williams explained the importance of partnering early with the CMAR contractor due to other extremely large projects going on statewide. He explained the District selected this contractor based on qualifications and their approach to the project overall. Mr. Williams said PCL Construction is highly qualified, founded in 1906, number 11 on ENR’s Top 400 Contractors List, number 5 in Best Workplaces in Construction in 2025, and 100% employee owned. He said we are very pleased to be working with such a great company.

Mr. Osborne then discussed the 30% design. He said the Treatment Plant will serve to remove dissolved solids, taste and odor causing compounds, and manganese. Mr. Osborne explained the renew portion will handle denitrification, phosphorus removal, and disinfection. He said the shared facilities will be the electrical substation, electrical generator building, administration

building, maintenance building, and residuals handling facilities. Mr. Osborne then shared a map of the 30% design facilities.

Mr. Osborne explained the initial design was for 10-20 MGD, but there was thought to reserve space for future expansion enabling the treatment facility to have capacity for 40MGD. He said that is why the facilities are spaced out the way they are, reserving space for the future. Mr. Osborne explained the design has multiple barriers to provide a robust system with redundancy with a focus on finished water quality to match existing water quality and compatibility to minimize issues with the distribution system.

Discussion regarding water quality continued. Trustee Jenkins asked why water quality was harder to acquire at this plant than others. Mr. Williams explained it is because water quality as it comes down the mountain includes additional solids (TDS) that are not found in the higher water shed. The difference between the Weber West plant and current District treatment facilities is that the West Weber WTP will require more advanced filtration and reverse osmosis (RO) to remove the TDS. Mr. Williams and Mr. Osborne answered additional questions from the board then explained a chart showing the technical treatment process.

Mr. Osborne then discussed the 30% design of the renew project. He said the initial design capacity is 10 MGD net, and that this facility would only operate 121 days of the year, December through March. He said the ultimate build out capacity is 20 MGD which will capitalize on all District water rights that flow to Central Weber Sewer District, capturing all water to store back in Willard Bay.

Gen. Mgr. Paxman reminded the board that this water is not finished water. Mr. Osborne further explained this reuse system uses completely separate pipes that are not connected to the finished water anywhere in the system. He explained the treatment of the phosphorus will decrease any algae blooms from forming in Willard Bay along with any other negative impacts. He mentioned working with the State for discharge limits for the renewal plant. Mr. Osborne explained a chart showing the technical treatment process for the reuse portion and said it is simple in contrast to the water treatment plant facility.

Mr. Osborne then shared the cost estimating model. He said PCL Contractors produced their own cost estimate, and the Hazen and Bowen Collins team produced their own cost estimate. The engineer estimate for the project is a range of -20% to +30%, the range being \$360,241,600 to \$585,392,600, with actual estimate being \$450,302,000. PCL Contractors estimate based on the 30% design drawings was \$562,640,894 which excludes conveyance. Hazen and PCL did a deep dive to reconcile the two estimates and found that the big cost differences dealt with electrical, earthwork, deep foundations, concrete, and underground piping. He said there were also differences in labor rates, overhead, staff and management, and scope differences. Mr. Osborne said Hazen & PCL are working now to get those differences closer and to have a schedule and timeline that optimizes monies spent, completing the project in a reasonable amount of time.

Mr. Osborne told the board a few people from Weber Basin, Hazen, Bowen Collins, and PCL were chosen for small focus teams to evaluate value engineering options; he called them Tiger Teams. He said they will be looking at price model reconciliation, schedule and construction sequencing, site earthwork, design/ scope refinement, electrical optimization, funding requirements, site layout optimization, and value engineering and risk register.

Mr. Williams mentioned that the Tiger Team over the site earthwork held an open house meeting in Marriott Slaterville. He said an attendee asked about the excavation spoils as he wanted to have the excess dirt. Mr. Williams said reaching out to the community and finding partnerships like this will reduce PCL bids allowing cost savings to the District. He said this is another advantage to having the contractor on the project early in the process.

Trustee Froerer asked what the engineered life was for the new plant. Mr. Williams answered 20-25 years for the mechanical portion and much longer for the pipes and buildings. Trustee Froerer questioned if the District has had any discussions with Inland Port, stating that they may have monies available to support this project. Gen. Mgr. Paxman replied yes, we have had discussions

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and are waiting for the next phase when an industry or entity is interested in building, but we will continue to be in contact. Gen. Mgr. Paxman answered additional questions and discussion continued.

Mr. Williams mentioned that this water is mostly recycled because any water treated and used then goes to the sewer plant and comes out in the effluent at which time the District takes the water again through the reuse project. AGM Parry stated continued efforts with conservation programs will serve to increase recycled water as well with the minimization of outdoor use and stress on the indoor water use.

Mr. Osborne said the expected demands in western Weber County and when those demands might hit were re-evaluated looking at accounts for indoor water use only. He said based on that re-evaluation, the West Weber Water Treatment Plant can be reduced to 5MGD from the initially planned 10MGD.

Mr. Osborne said the District's budget of \$415M is the target budget and they are working to keep to that. He said some factors to control costs are identifying the largest cost items and evaluating the best options for the District, open book cost estimating from PCL, and real time design feedback from PCL to make sure costs are accounted for in the design. Mr. Osborne said PCL will bid all work packages and must be best-value to self-perform the work, and PCL will sub out packages to local contractors to help manage costs and keep dollars local.

Mr. Osborne explained the initial design will now be 5MGD, expandable to 10 MGD. He said this does change some of the design philosophy including: remove ozone from the treatment process, remove the electrical building and top end generators, rework the site to minimize yard piping, change dewatering from mechanical to drying beds, remove the maintenance building but leave space for it in the future, lengthen the construction schedule, reduce the number of UV channels on the renew plant, and eliminate one redundant denitrification filter. Mr. Osborne then shared an updated map of the reworked site.

Mr. Osborne said additional property is needed for pipelines going west to the Weber River and beyond. He said this will be for raw water diversion and for a pump station on the east side of the Weber River. He said there is now a need for additional space for the drying beds and residuals handling process. Mr. Osborne stated the additional land needed will save on contractor costs for staging, construction offices, and trades parking, as well as haul distances for excavated material from the site.

Mr. Osborne explained the Morris Property is part of that plan, and additionally they are working with Central Weber Sewer to acquire land to have pumps and water lines to connect to Central Weber's plant. He said there are other minor pieces of property we will need to acquire easements on, but most of the pipeline is located through existing public rights of way.

Mr. Osborne said once the property acquisition is confirmed, plans can move forward with more certainty. He said geotechnical work and surveying is currently taking place, so once we know what the site looks like they will bore to see what the foundation requirements will be.

Mr. Osborne said the draft environmental assessment was submitted to BOR and comments were received just before Thanksgiving. He said this will be out for public comment in January and we will receive confirmation to move forward with those discharge permits.

Mr. Osborne then shared the following slide showing the projected project schedule:

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**Milestones:**

- 1/15/2026
- 3/6/2026
- 6/19/2026
- 9/2/2026
- 9/21/2026
- 2/15/2027
- 3/31/2027
- 5/24/2027
- Spring 2027

**Deliverables:**

- 60% Conveyance Design Drawings, Draft Conveyance Specs
- Updated Plant 30% Design Drawings, Spec TOC, Updated Cost Estimate
- 90% Conveyance Design Drawings, Specs, Cost Estimate,
- 60% Plant Design Drawings, Specs, Potential Early work GMP.
- Final Conveyance Design
- 90% Plant Design, Specs
- Contractor GMP
- Final Plant Design
- Begin Construction

Mr. Osborne said there will be an updated 30% design by June, then a 60% by end of August or early September, then a 90% design in spring of 2027. He said they will be working with UDOT to have a pipe put in 12th street next year with the planned upgrade of the road. He said doing this will eliminate the wait for the three-year moratorium to lift after a new road is installed.

Mr. Osborne and Mr. Williams then answered questions from the board and discussion continued.

Trustee Jenkins asked to have the Finance Department complete a forecasting of funds. Gen. Mgr. Paxman said the Finance Department has been involved every step and they have had to complete finance forecasting for some of the grants we have already received. Gen. Mgr. Paxman said that information can be shared next year when the 60% cost model is presented.

**II  
ADJOURNMENT**

There being no further business for discussion, meeting adjourned at 11:30 p.m.

Respectfully submitted,



Scott W. Paxman, General Manager